

**RESPIRATORY CARE PRACTITIONERS EXAMINING COUNCIL
OCTOBER 12, 2004
MEETING MINUTES**

PRESENT: David Ballard, RT; Susan Evans, RT; and Rebecca Strike, RT. Ullattil Nanda Kumar, MD, joined by telephone at 2:30 p.m. for a brief vote.

STAFF: Tom Ryan, Bureau Director; Kevin Murphy, Bureau Assistant; and Credentialing Staff for portions of the meeting.

CALL TO ORDER

Chair Susan Evans called the meeting to order at 9:10 a.m.

APPROVAL OF AGENDA

Two applications were added after Item I.

MOTION: David Ballard moved, seconded by Rebecca Strike, to approve the agenda with additions. Motion carried unanimously.

APPROVAL OF MINUTES OF DECEMBER 8, 2003

MOTION: Rebecca Strike moved, seconded by David Ballard, to approve the minutes of December 8, 2003 as written. Motion carried unanimously.

**BOARD LIAISON FOR CREDENTIALING ISSUES – CATHY POND,
ADMINISTRATOR, DIVISION OF CREDENTIALING**

Tamie Buckingham and Marlene Meyer appeared to explain the duties of the credentialing liaison.

MOTION: Rebecca Strike moved, seconded by Susan Evans, to appoint Susan Evans as the credentialing liaison. David Ballard will serve as the alternate. Motion carried unanimously.

ADMINISTRATIVE REPORT

2005 Meeting Dates – Review and Motion to Approve

MOTION: David Ballard moved, seconded by Rebecca Strike, to approve the proposed meeting dates for 2005. Motion carried unanimously.

INFORMATIONAL ITEMS

Noted.

CLOSED SESSION

MOTION: Susan Evan moved, seconded by Rebecca Strike, to convene into closed session to deliberate on case(s) following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation(s) with administrative warning(s) (Wis. Stat. § 19.85 (1) (b) and 440.205); to consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g)). Motion carried unanimously in a roll call vote.

OPEN SESSION

MOTION: Rebecca Strike moved, seconded by David Ballard, to reconvene into open session at 2:50 p.m. Motion carried unanimously.

VOTING ON ITEMS DELIBERATED ON IN CLOSED SESSION

APPLICATION REVIEW – LAURA GRENNIER

MOTION: Rebecca Strike moved, seconded by David Ballard, to grant a license conditional upon agreement to a 30-day suspension. The case will be referred to the Division of Enforcement for investigation. Motion carried unanimously.

This application will be brought before the Medical Examining Board for further review.

APPLICATION REVIEW – JUDITH BURKE

MOTION: Susan Evans moved, seconded by David Ballard, to require the applicant to take the oral exam. Motion carried unanimously.

REQUEST FOR RE-EXAMINATION – CHARITY SCHERMETZLER

The Bureau Director instructed the Board to give no consideration to the correspondence from David Ballard. Dr. Kumar appeared by telephone at 2:30 p.m. to participate in deliberations and voting.

MOTION: Susan Evans moved, seconded by Rebecca strike, to send Ms. Schermetzler a letter requesting the following: copies of the three detailed failure reports, an assessment of her weaknesses, and an

outline of what she has done to remediate since her third failure. The letter will be drafted by the Bureau Director and should include a reminder about the need to comply with Wisconsin supervision requirements. David Ballard abstained, leaving the room for deliberations and voting. Motion carried.

APPLICATION REVIEW - CHARYL HELTON

MOTION: Susan Evans moved, seconded by David Ballard, to deny the application of Charyl Helton due to her failure to submit evidence of graduation from an AMA accredited graduate school. Motion carried unanimously.

APPLICATION REVIEW – KORBY KRUEGER

MOTION: Susan Evans moved, seconded by David Ballard, to require Korby Krueger to submit to the Council a copy of the complaint, her answer, and any other information she deems relevant to the lawsuit. Motion carried unanimously.

APPLICATION REVIEW – RONALD WETMORE

MOTION: Susan Evans moved, seconded by Rebecca Strike, to deny the application of Ronald Wetmore due to his failure to provide evidence of graduation from an AMA accredited graduate school. Motion carried unanimously.

APPLICATION REVIEW – ANN RATAJEWSKI

MOTION: Susan Evans moved, seconded by David Ballard, to deny the request for a temporary license and to require Ms. Ratajewski to take the exam. A letter sent to Ms. Ratajewski by DRL Legal Counsel and the Credentialing staff will remind her to observe Wisconsin supervision requirements and to refrain from assuming the duties of a Respiratory Care Practitioner until she is licensed by the state. Motion carried unanimously.

EXAMINATION ISSUES

MOTION: David Ballard moved, seconded by Rebecca Strike, to validate examination scores. Motion carried unanimously.

ADJOURNMENT

MOTION: Susan Evans moved, seconded by David Ballard, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 3:10 p.m.

Next Meeting: April 26, 2005